



City of Mulberry

*104 S. Church Ave * PO Box 707 * Mulberry, Florida 33860 *(863) 425-1125

APPLICATION FOR SITE DEVELOPMENT PLAN

Applicant

The following information is required for submission of an application for a Site Development Plan consideration by the City of Mulberry. Please also submit all items required in Section 7.04.02.02 (attached).

Please print or type the required information below.

Name of Property Owner: _____

Mailing Address: _____ Phone: _____

Email Address: _____

Name of Representative, if applicable: _____

Mailing Address: _____ Phone: _____

Email Address: _____

Property Identification

Property Address or General Location: _____

Present Use of the Property: _____

Existing Structures Located on the Site: _____

Total Acreage: _____

Parcel I.D.#: _____

Legal Description of the Property: _____

General Information

Type of Development: Choose an item.

Total Project Area (Sq. ft.): _____

Does this project include a demolition Yes No

Does this project include any tree removal Yes No

Existing Number of Lots: _____

Proposed Number of Lots: _____

Existing Number of Residential Units: _____

Proposed Number of Residential Units: _____

Existing Number of Commercial Units: _____

Proposed Number of Commercial Units: _____

Existing Number of Non-Residential Building Floor Area (Sq. Ft.): _____

Proposed Non-Residential Building Floor Area (Sq. Ft.): _____

Existing Number of Parking Spaces: _____

Proposed Number of Parking Spaces: _____

Existing Impervious Surface (Sq. Ft.): _____

Proposed Impervious Surface (Sq. Ft.): _____

Total Disturbed Area (acres): _____



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Site Information

Current Zoning Classification: _____

Current Use: _____

Future Land Use Classification: _____

Future Use: _____

Current Use of Adjacent Properties: _____

Proposed Use: _____

Planning and Zoning Information

Current Zoning District Classification: _____

Proposed Use or Description of Site Preparation: _____

(Please use an additional sheet of paper to complete this portion of your application)

Signature of Applicant: _____

Print Name: _____ Date: _____

FILE #: _____ Date Paid: _____ Fee Paid: _____

Check #: _____ Receipt #: _____



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OWNER'S SIGNATURE PAGE

(I) (We), _____ being duly sworn, depose and say that (I) (we) own one or more of the properties involved in this petition and that (I) (we) authorize the City of Mulberry to process this application for a Site Development Plan, in accordance with all adopted City rules and regulations, and in conformance with State law.

Further (I) (we) or any agent or lessee of the subject property authorized by (me) (us) to file this petition, deposes and say that the statements and answers contained in the application and any information attached thereto, present the arguments in behalf of this petition to the best of (my) (our) ability; and that the statements and information referred to above are in all respects true and correct to the best of (my) (our) knowledge and belief.

OWNERS

Signature of Owner

Signature of Owner

Printed Name of Owner

Printed Name of Owner

Signature of Owner

Signature of Owner

Printed Name of Owner

Printed Name of Owner

STATE OF FLORIDA
COUNTY OF POLK

OWNER'S NOTARIZATION

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced a driver's license as identification and who did not take an oath.

Notary Public

Notarial Seal and
Commission Expiration Date: _____



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AGENT, LESSEE, OR BUYER'S SIGNATURE PAGE

(I) (We), _____ being duly sworn,
depose and say that (I) (we) serve as _____ for the owner(s)
(agent or lessee)

in making this application and that the owner(s) (has) (have) authorized (me) (us) to act in this capacity.

Further, (I) (we) depose and say that the statements and answers herein contained and other information attached hereto present the arguments on behalf of the petition herein requested to the best of (my) (our) ability and that the statements and information above referred to are in all respects true and correct to the best of (my) (our) knowledge and belief.

AGENT, LESSEE, OR BUYER(S)

Signature of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Signature of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

Printed Name of Agent, Lessee, or Buyer(s)

STATE OF FLORIDA
COUNTY OF POLK

AGENT, LESSEE, OR BUYER(S) NOTARIZATION

The foregoing instrument was acknowledged before me this ___ day of _____,
20___, by _____, who is personally known to me or who has
produced a driver's license as identification and who did not take an oath.

Notary Public

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7.04.02.02 Site Development Plan Requirements

A minimum of seven (7) copies of the site development plan, and any additional copies as may be required by the City, shall be submitted to the City Manager, or his or her designee, for processing and review. Site plans shall, at a minimum, contain the following information, as applicable:

- A. Plans shall be submitted on twenty-four (24) by thirty-six (36) inch sheets drawn to a scale of not less than one (1) inch equals one hundred (100) feet, unless allowed otherwise at the discretion of the City;
- B. When more than one sheet is required, an index sheet of the same size shall be included showing the entire parcel with individual sheet numbers referenced thereon;
- C. Site plan name;
- D. North arrow, scale, and date prepared;
- E. A certified boundary survey of the tract prepared by a surveyor registered with the State of Florida showing the location and type of boundary evidence related to the State Plane Coordinate System, if available, and the accurate legal description of the property with a computation of the total acreage of the tract to the nearest tenth of an acre. The survey shall have been prepared within one (1) year prior to filing the site plan;
- F. A survey showing existing topographical features, including contours at one (1) foot intervals as well as spot elevations arranged in a grid system with thirty-five (35) foot spacing;
- G. Spot elevations along the tract boundary and twenty-five (25) feet outside thereof (closer where necessary to depict irregularities in the elevations of the property or adjacent property);
- H. Identification of natural features including watercourses, swales, catch basins, ditches, and significant stands of mature trees and understory vegetation that may provide wildlife habitats or other environmentally unique areas;
- I. Delineation of all environmentally sensitive areas and identification of any soil limitations/characteristics, and endangered wildlife and plants, as determined by the appropriate agency;
- J. Identification of all wetlands and flood-prone areas as delineated by the National Wetlands Inventory and the Flood Insurance Rate Maps published by the Federal Emergency Management Agency (FEMA);
- K. Location of open space and recreation areas;
- L. and dimensions of on-site parking, loading, and unloading spaces;



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- M. Location and dimensions for traffic circulation, designated with arrows, all public and private streets, site access and driveways, pedestrian walks, and utility easements within and adjacent to the site;
- N. The footprint of all proposed buildings and structures on the site, including setbacks;
- O. Sign locations and setbacks;
- P. Fence and wall locations and heights;
- Q. Phase lines if the development is constructed in phases;
- R. All existing and proposed utilities and utility tie-in locations, including but not limited to:
 - 1. Water and wastewater pipe sizes, rim and invert elevations, direction of flow and top and bottom elevations, and fire hydrant locations and flows.
 - 2. Telephone, electric, gas, and other utilities.
- S. Location of major solid waste receptacles, including dumpster pads and enclosures;
- T. Tabulations of the following, as applicable:
 - 1. Total square footage or acreage of project site;
 - 2. Total number of lots and average size;
 - 3. Number of units proposed, if any, and resulting gross density;
 - 4. Acreage of each type of land use and its percentage of total acreage;
 - 5. Total square footage of buildings and structures;
 - 6. Total floor area, in square feet, of residential and non-residential uses;
 - 7. Total number of required and proposed on-site parking spaces;
 - 8. Total square footage of building lot coverage and percentage of the overall site;
 - 9. Total square footage of vehicular use areas (parking, sidewalks, etc.);
 - 10. Square footage of open space and recreation areas and percentage of the overall site.